



BRADFELD PARISH COUNCIL

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

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Minutes of the Bradfield Parish Council Meeting held in St Lawrence Church, The Street, Bradfield, CO11 2US on Tuesday 4th August 2026 at 7:30 pm.

Present:	Councillors Cunningham, Knights, Osbourne, Points, Scott, Weal and Webb.
In the Chair:	Cllr Burton (Chairman)
Clerk:	Mrs Marie Snell
Also present:	8 members of the public, 0 members of the press Tendring District Council Representative – Cllr Tanya Ferguson Two Tendring District Council officers were in attendance in an observatory capacity: - Lisa Hastings (Monitoring Officer) - Karen Hayes (Corporate Governance, Performance and Procurement Manager). Neither officer took part in any element of the meeting.

61/26 Apologies for Absence

Members **RESOLVED** to accept apologies from Cllr Points.

62/26 Members' Declaration of Interests

Members received an Other Registrable Interest from Cllr Knights as Secretary of Bradfield Rovers Football Club.

63/26 Minutes

Members **RESOLVED** that the Minutes and the Confidential Minutes of the Parish Council meeting held on the 7th July 2026 were approved as a correct record and signed by the Chairman.

64/26 Public Participation

None

65/26 Town Planning Applications as per Schedule Issued by Tendring District Council

Members considered the below schedule of applications:

26/01185/TCA Bradfield Place Harwich Road Bradfield	Trees in a Conservation Area Notification - T1 - Eucalyptus tree - repollard 1-2 metres lower than the previous cuts, reducing the canopy by a total of 15 metres all over.	No comment
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66/26 District and County Councillor reports

Members received no report from Cllr Murray. Cllr Ferguson reported there is no update on the Women's Safety Charter with September hoping to be the training dates. Local Plan meeting to be held on 11th September 2026.

67/26 Clerk's Report

Members noted the clerk's report.

68/26 Working Group Reports

Members received updates from the following working groups:

- a. **War Memorial Working Group** – The clerk advised that works will be taking place in late September. Members agreed to close this working group.
- b. **Public Rights of Way** – No further update following email to Cllr Murray. Cllr Webb referenced a new sign at the top of Shore Lane signposting the Essex Way.

69/26 Amenities

- Members received update noting no additional maintenance carried out. The clerk has reported the litter bins on Recreation Ground and the dog waste bin on Dairy House Lane to Tendring District Council as they have been emptied.
- No additional works to be actioned at this time.
- Members received update regarding the replacement of the hip hop of funding opportunities that have been explored.
- Members received request from Bradfield Allotments and Recreation Ground Charity (BAARGC) for the installation of table tennis and boules equipment. Members **RESOLVED** to agree the council will be pleased to fund the project and will manage the project.
- Members received information that the BVH Car Park height barrier has been recently damaged, this is to be repaired of high importance and at the earliest opportunity.

70/26 Highways

- Members received update regarding junction protection project (Rectory Gardens, The Street, Harwich Road, Mill Lane) will be in the stage for public consultation soon.
- Members received concerns from residents regarding Steam Mill Road and Straight Road junction safety and agree to pursue communications with Essex Highways. The clerk advised she has contacted Cllr Murray as well as concerns regarding the A120 road closure proposed from the 10th August 2026 for 5 weeks.

71/26 Finance

- Members received the monthly finance reports including budget update and monthly bank reconciliation figures (*previously circulated*).
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2026/2027 budget.
- Members noted emergency expenditure by the clerk, Chairman and Vice-Chairman as specified in Financial Regulations Section 4:
 - A&J Lighting Repair (Cansey Lane) - £184.00 excl. VAT
 - Council Wise (Clerk training event, councils and charities) - £72.00 excl. VAT
- Members received report from Cllr Cunningham regarding independent review of the accounts that all is in good order with no discrepancies.

72/26 Items from councillors to be added to the next agenda

None

73/26 Date of Next Meeting

The next meeting of the council is to be held on **Tuesday 1st September 2026 at 7.30pm at Church Room at St Lawrence Church, The Street, Bradfield, CO11 2US.**

74/26 Exclusion of public and press

Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 members **RESOLVED** to close the meeting to the press and public for the transaction of the under-mentioned business:

- **Formal Complaint**

Cllr Burton thanked a local resident for their works on the local planters in the village.

The Chairman closed the public meeting at 7.46pm

Signed

Dated